

# INSTRUCTIONS FOR COMPLETING ADMISSION APPLICATION FORM

## General instructions

1. Candidates are required to carefully read the information about various codes and other details. They are also advised to carefully read the eligibility conditions for each Programme.
2. The application form must be filled in CAPITAL LETTERS using a BLACK BALLPOINT PEN ONLY. The applicants are advised to strictly follow the instructions given below for filling-up the admission form. Non-compliance may result in rejection of application.
3. Make sure that your signature; address and photograph are within the spaces provided.
4. Do not staple or pin anything with form. Use U-clips to attach documents.

## Detailed instructions

### SIDE 1

#### Item 1: Programme of study

Fill in the code of the programme of study for which you are applying for admission to. The programme codes are given below:

Programme	Code
P.G. Diploma in Bio-informatics (PGDB)	651
P.G. Diploma in Chemo-informatics (PGDC)	652
P.G. Diploma in Dietetics & Therapeutics Nutrition (PGDDTN)	653
P.G. Diploma in Pharmaceutical Regulatory Affairs (PGDPRA)	654
P.G. Diploma in Environmental Monitoring and Impact Assessment (PGDEMIA)	655
P.G. Diploma in Intellectual Property Right (PGDIPR)	656
P.G. Diploma in Human Rights (PGDHR)	657
PG Diploma in Medical Record Techniques (PGDMRT)*	658
PG Diploma in Occupational Health Management (PGDOHM)*	659
Bachelor of Computer Application (BCA)	401
Bachelor of Business Administration (BBA)	403
B.Sc. in Multimedia & Animation (BSCMA)*	404
Diploma in Web Designing (DWD)*	101
Diploma in 3D Animation (D3DA)*	102

\*These are newly launched programmes. The University may defer their launch, if sufficient number of students is not enrolled in these programmes.

**Example:** If you are applying for PG Diploma in Bioinformatics, write 651 in the boxes as shown below.

6	5	1
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**Item 2: Processing fee enclosed**

In the boxes, amount of the Bank Draft being enclosed as processing fee must be written, in case you have used DOWNLOADED FORM.

The processing fee is ₹ 500 for Indian candidates. For foreign nationals, processing fee is US\$50 (or ₹ 2500).

Example: A candidate who is applying for admission using a downloaded form will have to enclose a draft for ₹ 500.

This should be written in the boxes as follows.

0	5	0	0
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Write your name, course name and name of study centre on the backside of the Bank Draft. Leave the boxes blank, if you have not used downloaded form.

**Item 3: Study centre choice**

Write the appropriate code of your Study and Learning Resource Centre in the boxes. The list of Study Centres and their codes is given in the Prospectus and can also be checked from web site.

Note: No request for change of Study and Learning Resource Centre will be entertained. However, the University Reserves the right to allot any Study and Learning Centre to a student.

**Item 4: Employment status**

In the boxes, write A1 if you are employed and B2 if unemployed. Do not put a cross mark etc. in the boxes. Write one digit in one box.

**Item 5: Personal detail**

Name

Fill in your name, as recorded in the High School (Class 10) Certificate in CAPITAL LITERS. If your name has more than 28 characters, then abbreviate it suitably to accommodate it within the boxes provided. Leave one box blank between the first, middle and last name. Do not use Dr/Mr./Km.etc.

**Example:** For Misbah Ahmad, write as shown below.

M	I	S	B	A	H		A	H	M	A	D						
---	---	---	---	---	---	--	---	---	---	---	---	--	--	--	--	--	--

Father's name

Write name of your father as per your certificate. Leave one box blank between the first, middle and last name. Do not use Dr./Mr. etc.

Example: If father's name is Shafi Ahmad, write as shown below.

S	H	A	F	I		A	H	M	A	D							
---	---	---	---	---	--	---	---	---	---	---	--	--	--	--	--	--	--

Date of Birth

Enter date of birth as given in your High School (Class 10) certificate in the space provide.

Example: If your date of birth is 4<sup>th</sup> October 1986, fill it as shown below:

0	4	1	0	8	6
Day		Month		Year	

Religion

Write the religion code in the box. The codes are given below.

Religion	Code	Religion	Code
Buddhism	1	Jainism	5
Christianity	2	Parsi	6
Hinduism	3	Sikhism	7
Islam	4	Others	8

SC/ST

In the box, write 1 for SC and 2 for ST. Leave the box blank if you do not belong to any of these categories.

Gender

In the box, write 1 for male and 2 for female.

State of Domicile

Codes of Indian States are listed in table at the end of these instructions. Write the code of state of your domicile in the boxes.

Area

In the box, write 1 if you have passed 10+2 from a rural area and 2 if from an urban area.

Country Name

Write the name of your country. Indian student should write INDIA in entry. The following abbreviations can be used for the countries having long names.

KSA	=	Kingdom of Saudi Arabia
UAE	=	United Arab Emirates
UK	=	United Kingdom
USA	=	United States of America

Permanent Address PIN Code

Use PIN code of your permanent address. International students may write ZIP code, if available. Otherwise, leave the boxes blank.

### Item 6: Qualifying exam detail

The codes for qualifying examination (to determine the eligibility for admission to the programme applying for) are listed in the table given at the end of these Instructions.

In the boxes, write code of the qualifying examination on the basis of which you are seeking admission to the programme you are applying for.

Year of Passing/Appearing: Write the year of passing the qualifying examination in the boxes provided. Write 2010, if you are appearing in the qualifying examination this year and your result is not declared as shown below.

2	0	1	0
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Percentage: Write the percentage of the aggregate marks obtained in the qualifying examination as mentioned under the eligibility conditions. Please calculate the percentage correctly. Do not round it off. Leave the boxes blank, if you are appearing in the qualifying exam in 2010 and the result is awaited.

**Example:** The qualifying examination for admission. If your percentage in B.Sc. is 60.25, then write it as

6	0	2	5
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### Item 7: Photograph

A recent colour photograph of the same size as that of the box should be pasted. Photograph should neither be attested nor stapled.

**Item 8: Address**

Write clearly your mailing address using CAPITAL LETTERS on which you want to receive correspondence/Study Material. PIN code should also be written in the boxes. Provide your phone number with STD code and E-mail ID.

**Item 9: Signature**

The candidates must sign within the box using black ink ball pen.

**SIDE 2**

Complete the information on Side 2 of the form, as required. Provide all the relevant information correctly and sign it, as instructed.

**Things to Remember**

- Provide your phone number with STD code, mobile phone number, if any and E-mail ID for communication.
  - Make sure that the enclosed Demand Draft (nonrefundable) is of appropriate amount and your name and address, name of programme and study centre are written on its back.
  - The copies of the following documents are required to be submitted along with the application form: (Do not staple the documents with the form. Use only U-clip).
1. Mark-sheet of the qualifying examination passed, if the results have been declared.
  2. Mark sheets of all other examinations passed.
  3. Date of Birth Certificate
  3. Photocopy of your passport (for foreign nationals/NRIs).
  4. Any other document certificate in support of your application, TOEFL/IELTS score in case of foreign nationals, experience certificate, if so desired for admission to a particular programme.

## CHECKLIST

Please check the following points before you submit your form:

- ✓ You have used right programme code.
- ✓ You have used right code for Study and Learning Resource Centre.
- ✓ You have enclosed demand draft of ₹ 500 (or US\$ 50 in case of foreign nationals) in favour of Jamia Hamdard payable at New Delhi, if downloaded form has been used.
- ✓ You have written your name, course and Study Centre, your phone number on the backside of Bank Draft.
- ✓ Your photograph is in place.
- ✓ You have written your address with PIN code using BLACK PEN in CAPITAL LETTERS.
- ✓ You have signed with BLACK PEN in the box provided.

### Submission of completed application form

1. Place the duly filled application form and enclosures in the envelope.
2. Those using downloaded form should use A4 size or bigger envelope and keep the form unfolded.
3. The dully filled in application form, complete in all respects should be sent by post or submitted in person to the Office **of the Director, Directorate of Open and Distance Learning, Jamia Hamdard, Hamdard Nagar, New Delhi - 110062.**
4. In any case the completed application form should NOT be submitted to the Study and Learning Resource Centres of Jamia Hamdard.
5. **The last date for submitting the application form is August 31, 2010.**

# ANNUAL FEE STRUCTURE FOR ODL PROGRAMMES

Name of the Programme/Course	Indian students (in ₹)	Foreign nationals (in US \$)*
P.G. Diploma in Bio-informatics (PGDB)	18,000	1000
P.G. Diploma in Chemo-informatics (PGDC)	14,000	1000
P.G. Diploma in Dietetics & Therapeutics Nutrition (PGDDTN)	12,000	1000
P.G. Diploma in Pharmaceutical Regulatory Affairs (PGDPRA)	20,000	2000
P.G. Diploma in Environmental Monitoring and Impact Assessment (PGDEMIA)	12,000	1000
P.G. Diploma in Intellectual Property Right (PGDIPR)	14,000	1000
P.G. Diploma in Human Rights (PGDHR)	6,000	800
PG Diploma in Medical Record Techniques (PGDMRT)	10,000	800
PG Diploma in Occupational Health Management (PGDOHM)	25,000	2000
Bachelor of Computer Application (BCA)	18,000	1000
Bachelor of Business Administration (BBA)	16,000	1000
B.Sc. in Multimedia & Animation (BSCMA)	24,000	2000
Diploma in Web Designing (DWD)	12,000	1000
Diploma in 3D Animation (D3DA)	12,000	1000

\* Students from SAARC countries will pay fee as per the norms of the University.

## OTHER CHARGES

Item	Charges (in ₹)*
Admission Application Form/Downloaded form free	500 (US\$ 50 for foreign nationals)
Application form by post	600 (US\$ 80 for foreign nationals)
Examination fee	2000
Backlog paper	500 per paper
Degree/ Diploma certificate	500
Provisional certificate	200
Transcript fee	200 per mark sheet
Duplicate mark sheet	200
Duplicate identity card	100
Duplicate Admit Card	100
Re-totaling of marks	200 per paper
Bonafide certificate	100

\* Foreign nationals may pay charges in US\$ or equivalent Indian currency.

# STUDY AND LEARNING RESOURCE CENTRES (SLRC) OF JAMIA HAMDARD AND THEIR CODES

Name of SLRC	Code	Address	Coordinator and Contact Detail	Programmes
Jamia Hamdard, New Delhi-110062	1012	Department of Computer Science, Faculty of Management and Information Technology	Prof. M. Afshar Alam Ph: 011-26059688 Extn. 5899, 5865, 5853 E-mail: <a href="mailto:aalam@jamiyahamdard.ac.in">aalam@jamiyahamdard.ac.in</a>	BCA, BSCMA, DWD, D3DA
	1015	Department of Biochemistry, Faculty of Science	Prof. Shakir Ali Ph: 011-26059688 Extn. 5510, 5516 E-mail: <a href="mailto:sali@jamiyahamdard.ac.in">sali@jamiyahamdard.ac.in</a>	PDDDB
	1016	Department of Chemistry, Faculty of Science	Prof. M. Sarwar Alam Ph: 011-26059688 Extn. 5550, 5555 E-mail: <a href="mailto:msalam@jamiyahamdard.ac.in">msalam@jamiyahamdard.ac.in</a>	PGDC
	1017	Rufia da School of Nursing	Prof. Suajana Chakra varty Ph: 011-26059688 Extn. 5680 Email: <a href="mailto:schakra varty@jamiyahamdard.ac.in">schakra varty@jamiyahamdard.ac.in</a>	PGDDTN
	1024	Dept of Pharmaceutics, Faculty of Pharmacy	Prof Asghar Ali, Coordinator Ph: 011-26059688 Extn. 5618 E-mail: <a href="mailto:aali@jamiyahamdard.ac.in">aali@jamiyahamdard.ac.in</a>	PGDPRA
	1026	Dept of Botany, Faculty of Science	Dr Altaf Ahmad Ph: 011-26059688 Extn. 5540 E-mail: <a href="mailto:aahmed@jamiyahamdard.ac.in">aahmed@jamiyahamdard.ac.in</a>	PGDEMIA
	1038	Department of Pharmaceutical Chemistry, Faculty of Pharmacy	Dr. M. Shaharyar Ph: 011-26059688 Extn. 5660 E-mail: <a href="mailto:msyar@jamiyahamdard.ac.in">msyar@jamiyahamdard.ac.in</a>	PGDIPR
	1039	Centre for Federal Studies, Faculty of Islamic Studies and Social Sciences	Dr. (Mrs.) S. Mehartaj Begam, Ph: 011-26059688 Extn. 5889 E-mail: <a href="mailto:smbegam@jamiyahamdard.ac.in">smbegam@jamiyahamdard.ac.in</a>	PGDHR
	1040	Department of Management, Faculty of Management and Information Technology	Dr. N. Ravichandran Ph: 011-26059688 Extn. 5875 E-mail: <a href="mailto:nravichandran@jamiyahamdard.ac.in">nravichandran@jamiyahamdard.ac.in</a>	PGDOHM
	1042	Department of Paramedical Sciences, Faculty of Allied Health Sciences	Mr. Sakhi John Ph: 011-26059688 Extn. 5870 E-mail: <a href="mailto:sjohn@jamiyahamdard.ac.in">sjohn@jamiyahamdard.ac.in</a>	PGDMRT
Central Delhi Centre	1003	UPTRON ACL, A-19, Connaught Place, New Delhi-110001	Mrs. Shalu Chawla Ph: 011-23322254, 23319370 Mob: 09810518577 E-mail: <a href="mailto:samyakc@hotmail.com">samyakc@hotmail.com</a> , <a href="mailto:info@uptroncdc.org">info@uptroncdc.org</a> Web site: <a href="http://www.uptroncdc.org">www.uptroncdc.org</a>	BBA, BCA
Institute of Public Health and Hygiene	1004	R-Z-A-44 Mahipalpur, New Delhi-110037	Ms Nalini Ph: 011-26782850-54; Mob: 09811013104	BBA, BCA
Dr. Zakhir Hussian Memorial Senior Secondary School	1005	3, Jafra bad, North East, Delhi-110053	Mr. Zainu-ul Abedin Ph: 011-22198465, 23212734 Mob: 09312292005 E-mail: <a href="mailto:school@bol.net.in">school@bol.net.in</a>	BBA, BCA

Soft Dot Hi-Tech Educational & Training Institute	1006	451, 4th Floor, Aggarwal Millenium Tower, Netaji Subhash Place, Opp. TV Tower, Pitampura, New Delhi-110034	Mr. Manuj Aggarwal Ph: 047002190 E-mail: <a href="mailto:info@softdoteducation.com">info@softdoteducation.com</a> Web site: <a href="http://www.softdoteducation.com">www.softdoteducation.com</a>	BBA, BCA
	1007	8 <sup>th</sup> Floor, Jaina Tower-II, District Centre, Janakpuri, New Delhi-110058	Ph: 011-41588840-43	BBA, BCA
	1010	K-16, South Extension-I, New Delhi-110049	Ph: 011-24601315-16, 24601330, 24601347	BBA, BCA
	1046	E-367, Nirman Vihar, Near Metro Station, Preet Vihar Delhi-110092	Ph: 011-43018620 - 23	BBA, BCA
Asian Institute of Management Studies	1008	B-6/2, 1st Floor, Ramesh Nagar, Main Najafgarh Road, New Delhi-110015	Mr. Rajiv Bhatia Ph: 011-25454921,20533258 Mob: 09810140581	BBA, BCA
Step by Step Institute	1009	11,18, Hargobind Enclave, Main Vikas Marg, Preet Vihar, New Delhi-110049	Mr. H.S Dhingra /Ms. Jyoti Dhingra Ph: 011-22377580,81,82,83,84,85 Mob: 09873507557, 09999766303 E-mail: <a href="mailto:infoeducational@yahoo.co.in">infoeducational@yahoo.co.in</a>	BBA, BCA, PGDB, PGDPRA, PGDHR
	1043	C-56, Preet Vihar, Delhi-110092	Ph: 011-43051111 Mob: 09999317479	
Guru Govind Singh College for MTMS	1011	AL-7, Main Jail Road, Hari Nagar, New Delhi-110064	Mr. Guruvinder Pal Singh Ph: 011-25138338, Mob: 09810455330 E-mail: <a href="mailto:gpsiict@yahoo.com">gpsiict@yahoo.com</a>	BBA, BCA, PGDB, PGDC
Vag Infotech	1014	E -71, South Extension, Part - I, II Floor, New Delhi-110049	Mr. Vineet Gupta Ph: 011-46014803, 04, 05 Mr. Brijesh Dimri Mob: 09811970063) E-mail: <a href="mailto:info@vagin.com">info@vagin.com</a> Web site: <a href="http://www.vagin.com">www.vagin.com</a>	BBA, BCA
	1044	101, Vasant Plaza, Munirka, New Delhi -110067	Ph: 011-46094578/46094579 E-mail: <a href="mailto:info@vagin.com">info@vagin.com</a> Web site: <a href="http://www.vagin.com">www.vagin.com</a>	BBA, BCA
	1045	B2-32A, Yamuna Vihar, Delhi -110053	Ph: 011-22918064/22918067	BBA, BCA
	1301	NM- 2&3, Old DLF Colony Sec-14, Gurgaon -122001	Mr. Vineet Gupta Ph:0124-4083961,4224961 Mob:09990457756 E-mail: <a href="mailto:vaginotechggn@gmail.com">vaginotechggn@gmail.com</a> Web site: <a href="http://www.vagin.com">www.vagin.com</a>	BBA, BCA
Baba Saheb Ambedhkar Industrial Training Centre, (Unit of BSAITM)	1019	Plot-13, Bodhella, 'C' Block, Vikas Puri, New Delhi-110018	Mr. A.R. Yadav Ph: 011-28532901, 28532959, 28532966 Mob: 09868503349 Fax: 011-28532966 Extn 29 E-mail: <a href="mailto:info@bsaitm.com">info@bsaitm.com</a>	BBA, BCA

Global Business School	1022	Plot No. 500, FIE, Patparganj Industrial Area, Delhi-110092	Mr. Pankaj Kumar Jindal Ph: 011-43157240,43157253 Mob: 9810096887 Fax: 011-43157248	BBA, BCA
Global Institute of Management Technology	1027	330 A, Opp. E-Block Sarita Vihar, New Delhi 110076	Dr. Sushil Kumar Ph: 011-32541274, 29942045-47; Mob: 09958994444	BBA, BCA
God's Grace Foundation	1028	Okhla Embankment, D-208, Abul Fazal Enclave, Jamia Nagar, New Delhi-110025	Dr. Nazira Mahmood Ph No: 011-26327031 E-mail: <a href="mailto:godsgraces2001@yahoo.com">godsgraces2001@yahoo.com</a>	BBA, BCA, PGDPRA
Apex College of Management	1029	840, Chirag Delhi, New Delhi 110017	Dr. Chhaya Kumar Ph: 011-29256393, 29255065; Mob: 09871931983	BBA, BCA
	1041	1041/165-c khirki Extension, press Enclave Road, Opp, Select City walk Mall, Saket New Delhi-110051	Ph:011-259541401	BBA, BCA
Pinnacle Computers	1030	F-223, Laxmi Nagar, Delhi-110092	Ms Megha Bansal Ph: 011-22442359, 22524497, 22055073 Mob: 07838044183	BBA, BCA
IPD College,	1031	487/5, Peeragarhi Chowk, Outer ring road, New Delhi -110087	Ms. S. Yasmin Ph. No.011- 25258500, 32495020 Mob: 09811287643 E-mail: <a href="mailto:ipdcollege@gmail.com">ipdcollege@gmail.com</a> Web site <a href="http://www.ipdcollege.ac.in">www.ipdcollege.ac.in</a>	BBA, BCA
Bright Vision Infotech	1032	1513, Pataudi House, Behind Janta Cooperative Bank, Daryaganj, New Delhi-110002	Mr. S.S. Shadman Ph: 011- 23243036, 23281079, 65161697, Mob: 09811810364 E-mail: <a href="mailto:info@bvi.org.in">info@bvi.org.in</a> Web site: <a href="http://www.bvi.org.in">www.bvi.org.in</a>	BBA, BCA
Delhi Institute of Management & Technology	1033	H No. 1665, Near Police Station Najafgarh, New Delhi-110043	Mr. Dinesh Kumar Phalswal Ph: 011-64672550, 65045121 Mob: 09811721218 E-mail: <a href="mailto:dimtnajafgarh@gmail.com">dimtnajafgarh@gmail.com</a> Web site: <a href="http://www.dimt.edu.in">www.dimt.edu.in</a>	BBA, BCA
Vision Institute of Advanced Study	1034	Plot No. 4, Pocket A-1, Sector 8, Rohini, Delhi-110085	Mr. Amitabh Kumar Arya Ph: 011-27566995, 27945825, 27948146 Mob: 09311305286 Email: <a href="mailto:visionrohini@gmail.com">visionrohini@gmail.com</a>	BBA, BCA
Invotech Institute of Advanced Learning	1035	201-202, Aggarwal Tarun Plaza, Tarun Enclave, Pitampura, New Delhi-110034	Ms. Usha Gupta Ph: 011- 27026886, Mob: 09212040066 E-mail: <a href="mailto:info@invotech.co.in">info@invotech.co.in</a>	BBA, BCA, PGDC, PGDB
Delhi Institute of Mgmt and Service	1036	1106-B, Akashdeep building, Barakhamba Road, Connaught Place, New Delhi-110001	Mr. Lalit Khungar Ph: 011-23315019, 23312187, 23315018 Mob: 09350390764 E-mail: <a href="mailto:dimsinfo@gmail.com">dimsinfo@gmail.com</a> Web site: <a href="http://www.bookghar.com">www.bookghar.com</a>	BBA, BCA, PGDB
Rapid Career Academy	1037	2509, 1 <sup>st</sup> floor Hudson Lane, Near, Kingsway camp, Near, G.T.B. Metro Station,	Mr. Sushil Babbar Mob: 9891260968 Ph: 011-65178414, 64667737 E-mail: <a href="mailto:rapidcareeracademy@rediffmail.com">rapidcareeracademy@rediffmail.com</a>	BBA, BCA, PGDB

MESCO - CADRE	0201	22-1-1037/1 Darushshiefa, Hyderabad-500024	Mr. S. Rafiuddin Ph: 040-24567890, 24411907; Mob: 09246271366 E-mail: <a href="mailto:mescoecg@hotmail.com">mescoecg@hotmail.com</a> Web site: <a href="http://www.mescoeducation.com">www.mescoeducation.com</a>	PGDC, PGDB, PGDDTN, PGDPRA
Satyendra Narayan Sinha Institute of Business Management	0502	Road No-6, Hawai Nagar,(Satyendra Nagar), Hatia, Ranchi-834003	Prof. N.P. Singh Ph: 0651-2408907, 2405950, 2505031, 2506811 Fax: 0651-2408907 E-mail: <a href="mailto:snsibm@rediffmail.com">snsibm@rediffmail.com</a> Web site- <a href="http://www.snsibm.com">http://www.snsibm.com</a>	BBA, BCA PGDRA
PAI Distance Learning Centre (Maharashtra Cosmopolitan Education Society)	0601	2309-B, New Maddikhana, Camp, Pune-411001	Mr. Noel Parge?? Ph:020-26452699 Fax:020-26430962 E-mail: <a href="mailto:directorpicme@yahoo.com">directorpicme@yahoo.com</a> Web site: <a href="http://www.snsibm.com">http://www.snsibm.com</a>	BBA, BCA, PGDPRA, BSCMA, DWD, D3DA
CSIR-Unit for Research and Development of Information Products (URDIP)	0602	Jopasana', 85/1, Paud Road, Kothrud, Pune-411 038	Dr. R.R. Hirwani Ph: 020-25383558 Fax: 020-25387208 E-mail: <a href="mailto:hirwani@urdip.res.in">hirwani@urdip.res.in</a>	PGDC, PGDB, PGDIPR
Khair Technical Centre (ITI)	3301	Domaria Garj, Siddharth Nagar-244901	Mr. Irshad A. Khan Ph: 05541-244438 Mob:09415482379 E-mail: <a href="mailto:khaircentre@rediffmail.com">khaircentre@rediffmail.com</a>	BBA,BCA
Greenwood Senior Secondary School	3303	Rahe Raza, Civil Lines, Rampur -244901	Mr, Shahid Khan Ph:0595-2351568,2350956,2351568 Mob:09911178681 E-mail: <a href="mailto:saminusmani@hotmail.com">saminusmani@hotmail.com</a> ; <a href="mailto:shahidkhan7@gmail.com">shahidkhan7@gmail.com</a>	BBA,BCA
Jamea-tus-Salehat	3308	Rahe Murtaza, Rampur-244901	Mr. Rehmatullah Khan Ph:0595-2350784 Mob:09837788875,09837762941 Fax:0595-2351508 E-mail: <a href="mailto:khan_ru67@fediffmail.com">khan_ru67@fediffmail.com</a>	BBA, BCA
Bio-Informatics Institute of India	3304	C 56A/ 28 Sector 62, NOIDA-201309	Dr. Kumud Sareen Ph: 0120-4320801,02 Mob: 09811420055 E-mail: <a href="mailto:info@bioinformaticscentre.org">info@bioinformaticscentre.org</a> Web site: <a href="http://www.bii.in">www.bii.in</a>	BCA, BBA, PGDB, PGDC, PGDPRA
Aligarh Muslim University	3311	Department of Chemistry, Aligarh Muslim University, Aligarh-202001	Prof. S. Ashfaq Nabi Ph: 0571-2700916, 2700920, 2703515 Ext 3357, 2404014, Mob: 09897124670 E-mail: <a href="mailto:syednabi1@gmail.com">syedanabi1@gmail.com</a>	PGDC
Al Barakaat Institute of Management Studies	3306	Anoopshahr Road, Aligarh-202001	Mr Saif Azam Ph: 0571-3291308,3299871 Mob: 09837400699 E-mail: <a href="mailto:abjhc@gmail.com">abjhc@gmail.com</a>	BBA, BCA
Faize-Aam Modern Degree College	3314	72, Golf Road, Civil Lines, Mathura-281001	Dr. Mohd. Ilyas Ph: 0565-2470772 Mob: 9412778787	BBA, BCA
Faize-Aam-Degree College	3315	Opposite Income Tax Office, G.T. Road Meerut-250001	Dr. Fazlur Rehman Ph: 0121- 4026406 Mob: 9837153046 E-mail: <a href="mailto:rehman12366@yahoo.com">rehman12366@yahoo.com</a>	BBA, BCA, PGDB, PGDC
NIST	1502	Islamia College, Havail Srinagar - 19002	Mr. Er. Shabir-Ul-Nabi Ph: 0194-2410837; Email: <a href="mailto:nis_it@rediffmail.com">nis_it@rediffmail.com</a>	BBA, BCA

MCA Institute of Information Technology	3320	Suchana Prodyogiki Bhavan, Oppsite Prayag Mahila Vidyapeeth, Elgin Road, Civil Lines, Allahabad-211001	Ms. Manjula Garg Ph: 0532-2607006, 2607334	BBA, BCA
College of Management and Engineering	3321	24/32 B, Stanley Road, Near Traffic Police Lines, Allahabad-211002	Mr. Lallan Sid diquee Ph (Mob): 09235552165	BBA, BCA
Meena Shah Institute of Technology	3319	Karbala Road, Meena Nagar, Gonda-271001	Mr. Aja y Tond on Ph: 0526- 282551; Mob: 09415534155 Fax: 0526-220108 E-mail <a href="mailto:msitef@rediffmail.com">msitef@rediffmail.com</a>	BBA, BCA

**Note:**

The University may notify list of additional Study & Learning Resource Centres through website/newspaper. The University reserves the right to derecognize any of the SLRC listed above, if not found operating as per the ODL norms of the University.

## QUALIFYING EXAMINATION CODES

Name of the Qualifying Examination	Code
10+2	01
B.A.	02
B.Sc.	03
B.Sc.(Ag)	04
B.Com.	05
B.B.A.	06
B.C.A.	07
B.Pharm.	08
B.Tech/B.E.	09
M.Com.	10
M.A.	11
M.Sc.	12
M.Pharm.	13
M.Tech	14
M.B.A.	15
M.C.A	15
M.B.B.S.	17
Others	18

## INDIAN STATES' CODE

Name of the State	Code	Name of the State	Code
Andaman and Nicobar	01	Lakshadweep	19
Andhra Pradesh	02	Madhya Pradesh	20
Arunachal Pradesh	03	Maharashtra	21
Assam	04	Manipur	22
Bihar	05	Meghalaya	23
Chandigarh	06	Mizoram	24
Chhattisgarh	07	Nagaland	25
Dadra and Nagar Haveli	08	Orissa	26
Daman and Diu	09	Pondicherry	27
Delhi	10	Punjab	28
Goa	11	Rajasthan	29
Gujarat	12	Sikkim	30
Haryana	13	Tamil Nadu	31
Himachal Pradesh	14	Tripura	32
Jammu and Kashmir	15	Uttar Pradesh	33
Jharkhand	16	Uttaranchal	34
Karnataka	17	West Bengal	35
Kerala	18	OtherState	36

## UNIVERSITY CODES

University	Code
Ajmer University, Ajmer	201
Aligarh Muslim University, Aligarh	202
Allahabad University, Allahabad	203
Amravati University, Amravati	204
Andhra University, Waltair	205
Anna University, Chennai	206
Annamalai Open University, Annam Nagar	207
APS University, Rewa	208
Arunachal University, Itanagar	209
Assam Agriculture University, Jorhat	210
Assam University, Silchar	211
Avadh University, Faizabad	212
Bhim Roa Ambedkar Open University, Hyderabad	213
Bhim Rao University, Agra	214
Bahrampur University, Behrampur	215
Banaras Hindu University, Varanasi	216
Banasthali Vidyapeeth, Banasthali	217
Bangalore University, Bangalore	218
Bhagalpur University, Bhagalpur	219
Bharthiar University, Coimbatore	220
Barkatullah University, Bhopal	221
Bihar University, Muzaffarpur	222
Birla Institute of Technology and Science, Pilani	223
Bombay University, Mumbai	224
Bundelkhand University, Jhansi	225
Burdwan University, Burdwan	226
Chaudhary Charan Singh University, Meerut	227
C.S. Azad University, Kanpur	228
Calcutta University, Calcutta	229
Calicut University, Calicut	230
Dayalbagh Educational Institute, Dayalbagh, Agra	231
Delhi University, Delhi	232
Devi Ahilya University, Indore	233
Dibrugarh University, Dibrugarh	234
Dr. H.S. Gaur University, Pant Nagar	235
G.B. Pant University	236
Garhawal University, Srinagar	237
Gauhati University, Gauhati	238
Gao University, Ponda	239
Gorakhpur University, Gorakhpur	240
Gujarat University, Ahmedabad	241
Gulbarga University, Gulbarga	242
Guru Ghasidas University, Bilaspur	243
Guru Jambheshwar University, Hisar	244
Guru Nanak Dev University, Amritsar	245
Guru Kangri, Haridwar	246
Haryana Agriculture University, Hisar	247
Himachal Pradesh Krishi Vishwavidyalaya, Shimla	248
Himachal Pradesh University, Shimla	249
University of Hyderabad, Hyderabad	250
IIT, Delhi	251

IIT, Kharagpur	252
Indira Gandhi National Open University, New Delhi	253
Indraprastha University, Delhi	254
I.N. Krishi Vishwavidyalaya, Jabalpur	255
Jabalpur University, Jabalpur	256
Jadavpur University, Calcutta	257
Jamia Hamdard, New Delhi	258
Jamia Millia Islamia, New Delhi	259
Jammu University, Jammu	260
Jawaharlal Nehru University, New Delhi	261
Jiwaji University, Gwalior	262
J.N. Vyas University, Jodhpur	263
Kakatiya University, Warangal	264
Karnataka University, Bangalore	265
Kashmir University, Srinagar	266
Kerala University, Trivendrum	267
Kota Open University, Kurukshetra	268
Kumavun University, Nainital	269
Kurukshetra University, Kurukshetra	270
L.N. Mithila University, Darbhanga	271
Lucknow University, Lucknow	272
Madras University, Chennai	273
Madurai Kamaraj University, Madurai	274
Magadh University, Bodh Gaya	275
Maharshi Dhanand University, Rohtak	276
Mahatma Gandhi University, Kottayam	277
Mahatma Phule University	278

Makhanll Chaturvedi Natl Univ. of Journalism	279
Mangalore University, Mangalore	280
Manipur University, Manipur	281
Marathwada Agricultural University, Parbhani	282
M.S. University, Baroda	283
Mysore University, Mysore	284
Nagarjuna University, Guntur	285
Nagpur University, Nagpur	286
North East Hill University, Shillong	287
Orissa University, Bhubaneswar	288
Osmania University, Hyderabad	289
Pondicherry University, Pondicherry	290
Panjab Rao Krishi Vidyapeeth,	291
Patna University, Patna	292
Poona University, Pune	293
Punjab Ag. University, Ludhiana	294
Punjab Technical University, Jalandhar	295
Punjab University, Chandigarh	296
Purvanchal University, Jaunpur	297
Rajasthan Agriculture University, Bikaner	298
Rajasthan University, Jaipur	299
Ranchi University, Ranchi	300
Rohilkhand University, Bareilly	301
Roorkee University, Roorkee	302
S.N.D.T. University, Mumbai	303
Sambhalpur University, Sambhalpur	304
Sher-e-Kashmir University of Agricultural Science & Technology, Srinagar	305
Shivaji University, Kolhapur	306
Sukhadia University, Udaipur	307
University of North Bengal, Siliguri	308
University of South Gujarat, Surat	309
Utkal University, Bhubaneswar	310
Veer Kunwar Singh University, Ara	311
Vikram University, Ujjain	312
Vinoba Bhave University, Hazaribagh	313
Foreign University	314
Other University in India	315

**Note:**

Since this list is not complete, if name of any University is not listed, candidate can use code for 'Other University in India/Foreign University, as the case may be. Names of some Universities and cities may also not be updated with changed name. Inconvenience is regretted.



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