

JAMIA HAMDARD
HAMDARD NAGAR
NEW DELHI -110062

Short Term Tender/Quotation

For

Making of wooden cabinets under the R.C.C. & M.S.
frame working counters in Central Research Lab at
HIMSR.

JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI – 110062

TENDER FOR: _____

ESTIMATED COST: Rs. _____

EARNEST MONEY: Rs. _____

TIME PERIOD: _____

COST OF TENDER: Rs. _____

DATE OF ISSUE & RECEIVING OF TENDER: From _____ to _____
Up to 3.00 p.m.

DATE OF OPENING OF TENDER: On _____ at _____ p.m.

ISSUED TO: M/S _____

SUMMARY OF VARIOUS CLAUSES

1. Defects Liability Period	Six Months
2. Period of final measurement	15 days
3. Date of commencement	03 days from the receipt of work order.
4. Time of Completion	_____ Days.
5. Liquidated damages	1% per week subject to max. of 10% of the contract value.
6. Retention money	10% from each running bill & 5% from final bill up to defect liability period.
7. Escalation	No escalation on any account shall be payable to the contractor.
8. Extra Items	As per analysis on current market rate or as decided by competent authority of Jamia Hamdard.
9. Supply of Material	To be arranged by the contractor as approved by the In charge of work.
10. Water supply	To be arranged by contractor.
11. Taxes	Income tax and other taxes as per Govt. rules shall be deducted from the bills, i/c deduction of 0.25% JHRW from total bill amount.

TENDER NOTICE

The Dean, HIMSR, invites sealed items rate quotations/ tender, from experienced, spealized & registered contractors/agencies for the following work. The tender/quotation document can be download from Jamia Hamdard University Web Site (www.jamiahamdard.ac.in) or (www.jamiahamdard.edu) from 14-01-17 to 20-01-17 up to 1.00 p.m. after satisfying themselves eligible for the work as per tenders term & condition.

NAME OF WORK: Making of wooden cabinets under the R.C.C. & M.S. frame working counters in Central Research Lab at HIMSR.

ESTIMATED AMOUNT: Rs.4,60,815.00 only

EARNEST MONEY: Rs. 9,300.00 only

TENDER COST. Rs. 100.00 only (Non Refundable)

TIME PERIOD. 30 Days.

The contractors may drop the tenders in the tender box placed in the purchase section on or before 20-01-17 up to 1.00 p.m., along with demand draft of tender document fee (Rs. 100/ non refundable) & earnest money of Rs. 9,300/- only. The D.Ds shall be in favor of Jamia Hamdard payable New Delhi, in sealed envelope clearly specifying the name of work & agency name.

The tenders shall be opened on 20-01-17 at 3.30 p.m. by the tender committee in presence of available interested parties in the committee room at HIMSR. In the event of the non following the required procedure the tender is liable to be rejected.

Jamia Hamdard reserves the right to reject any/all tenders or split the tenders without assigning any reason.

GENERAL TERM & CONDITIONS OF THE QUOTATION

The work shall be executed strictly in accordance with the specifications given in schedule of quantities and instruction of in-charge of works. The items not covered or clarified by these specifications the same shall be carried out as per instruction of In charge of work.

1. NAME OF WORK:

Sealed item rate quotations are for the work of "Making of wooden cabinets under the R.C.C. & M.S. frame working counters in Central Research Lab at HIMSR."

2. FILLING OF TENDER:

Tenders not properly filled mutilated with incorrect calculations or generally not complying with the condition may be rejected. Tenderers should quote their rates both in figures and in words. The schedule or quantities must be fully priced and the total of each page along with carried over figures of the previous page shall be given in ink and signed by the tender. No blank spaces shall be left.

3. PROPRIETARY OF TENDER:

If the tender/quotation is made by or on behalf of a Company incorporated under the companies Act it shall be signed by the Managing Director or by one of the Directors duly authorized on that behalf. If it is made by a partnership firm it shall be signed with the Co-partnership name by a member of the firm who shall sign his own name and give the name and address of each partner of their firm and attach copy of Power of Attorney with the Tender/quotation/authorizing him to sign on behalf of the other partners. A certified copy of the registered partnership deed shall also be submitted along with the tender.

The work shall be executed as per specification entered in quotation/tender document and instruction of in-charge. Contractor is presumed to have studied the tender document & its specification, nothing extra will be paid for any item on account of its shape, size, location or other difficult circumstances even if the schedule makes no distinction, as long as entered in the quotation/tender.

4. ACCEPTANCE PERIOD

The tender/quotation shall remain valid for acceptance for a period of 30 days from the date of opening of tender.

5. SITE INSPECTION

Every tenderer is expected to inspect the site of the proposed work before quoting his rates. He must also go through and see the site of construction.

6. SCHEDULE OF QUANTITIES

A schedule of approximate quantities for various items accompanies this quotation/ tender. It shall be definitely understood that the owner does not accept any responsibility for the correctness or completeness of the schedule in respect of items and quantities and this schedule is liable to alterations by omissions, deductions or additions at the discretion of the owner without affecting the terms of the contract.

7. CONTRACTORS' RATES

The contractors rates must include the cost of transportation of material to the site, all taxes such as Sales Tax, Excise and Octroi etc. and the fixing or placing in position for which the items of work is intended to be operated. The rates shall be inclusive of all height, lead, lift and scaffolding etc. complete, no extra payment shall be made except specified in the item.

8. ACCEPTANCE OF QUOTATION

The acceptance of the quotation will rest with the competent authority of the Jamia Hamdard, who does not bind himself to accept the lowest quotation and reserves to himself the authority to reject any or all of the quotations received, without assigning any reason (s).

9. QUALITY

The competent authority of the Jamia Hamdard decision regarding the quality of the material and workmanship will be final and binding. The in-charge of work shall during the progress of the work have power to order in writing form time to time the removal of the work, within such reasonable time or times as may be specified in the order, of any material which in the opinion of In-charge of works is not in accordance with specification or instructions. The substitution or proper re-execution of any work or replacement of bad material shall be borne by the contractor.

10. DISMISSAL OF WORK:

The Contractor shall on the instruction of competent authority of the Jamia Hamdard immediately dismiss from work any person employed thereon by him, who way in the opinion of the owner be unsuitable or in competent or who may misconduct himself. Such discharges shall not be the basis of any claim for compensation of damages against the owner or any of their officers or employee.

11. COMMENCEMENT OF WORK:

The Contractor shall commence the work on site within 3 days from the date of receipt of work order/Letter of Intent.

12. INCOME TAX AND OTHER TAXES

Statutory deduction of Income tax/ sales tax on works, contact shall be made from all interim and final payments as per present statute, including deduction of 0.25% JHRW from total bill amount.

13. DEFECTS LIABILITY PERIOD SIX MONTHS

Any defects developed within 'Defect Liability period' of 6 months from the date of COMPLETION will have to be rectified by the contractor. The rectification of such defects shall be taken immediately on receipt of written notice from the Owner and such defects may extend 'liability period. In case of failure to do so the owner shall get the rectification work done by any other agency at the risk and cost of the contractor.

14. SECURITY MONEY:

The security money @ 10% of each running bill shall be deducted. The 5% security money shall be refunded along with final bill. Balance 5% security money shall be retained up to six month against defect liability period that may be release after completion of successful defect liability period without any interest.

15. SUPPLY OF MATERIALS TOOLS AND PLANT

The contractor shall arrange all the material required for the work.

16. PAYMENTS

The payment shall be made against the bill submitted by the contractor and prepared by the engineer in-charge, based upon the joint measurement by the Contractor. Contractor shall submit 3 copies of the bill and 3 copies of the measurement sheets. Payment can be released within 15 days after submitting the bill to competent authority of Jamia Hamdard.

17. LIQUIDATED DAMAGES

Entire work will be completed and handed over within stipulated period as mentioned in work order/letter of intent. Employers/Owners shall levy liquidated damages at the rate of 1% of the total contract value, per day week of delay, up to a maximum of 10 % of the total value of the work.

18. EXTRA ITEMS

- (a) The rates of all authorized extra items or additional, altered or substituted work shall be worked out as follows:
- (i) The rates shall be based on or derived from the existing rates in the contract as far as and to the maximum extent possible from the same class & nature of work.

(ii) Where the rates cannot be derived in the manner of (i) above, the same shall be worked out on the basis of market rates or actual expenditure incurred in the execution of the items inclusive of taxes. Octroi etc. plus 15% for contractor's profit and overheads and supervision charges etc.

(b) The rates of extra item as decided by the competent authority of Jamia Hamdard shall be binding to both the parties and shall not be subject to Arbitration.

19. WATER AND ELECTRICITY

The contractor will arrange at his own expense, Jamia Hamdard shall not take any responsibility for the same.

20. SAFE STORAGE OR MATERIALS

The contractor shall be responsible for the safe storage of material use in the work. The Jamia Hamdard is not responsible for any damage or loss of the contractor material bring for the work by the contractor.

21. TRANSPORT OF MATERIALS

Unless otherwise specified, all the materials supplied by the employer shall be transported by the contractor from the Employers' store/yard, to the site of work at no extra cost.

22. SITE TO BE KEPT CLEAR

The surplus soil and dismantled debris shall be removed to a place as directed by the Architect and stacked, leveled and dressed as directed.

23. AGE LIMIT OF LABOUR

The age limit for employment of labour shall be in strict accordance with the existing labour Legislations.

24. COST OF SAMPLES

The Contractor at his own cost shall supply all samples.

25. QUALITY OF MATERIALS, WORKMANSHIP AND TESTS

All materials and workmanship shall be of the respective kinds described in the contract and in accordance with In-charge of works or his Representative may direct at the place of manufacture of fabrication or on the site or at all or any of such places. The Contractor shall provide such assistance instruments, machines, labour and materials, as are normally required for examining, measuring, and testing any work and the quality, weight or quantity of any material used and shall supply samples of materials be-fore in corporation in the works for approval as maybe required by the Architect or his Representatives.

26. COST OF TESTS

The cost of making any test except in respect of the materials supplied by the Employer shall be borne by the Contractor, if such test is intended by or provided for in the contract.

CONTRACTORS SIGN & SEAL

GENERAL SPECIFICATION OF WORK

All work shall be executed strictly in accordance with the specifications given in schedule of quantities and/or with the following specifications. For such items, which are not covered or clarified by these specifications, latest edition of C.P.W.D. specification shall apply. The work shall be carried out as per specification and instruction of Engineer In charge.

1. The work shall be related to site that the contractor is presumed to have seen. Nothing extra will be paid for any item on account of its shape, size, location or other difficult circumstances even if the schedule makes no distinction, as long as the item is required at site.
2. All concrete work plain or reinforced shall be inclusive of centering and shuttering and curing unless specified otherwise
3. Mechanical mixture shall be *used* for mixing all concrete work.
4. The hard blue grukul stone ballast shall be used in all R.C.C. and concrete work.
5. Washed coarse sand or golden coarse sand/stone dust shall be use in work.
6. All sizes mentioned are exclusive of plaster and finishing.
7. All materials and workmanship shall be of the respective kinds described in the contract and in accordance with Engineer on his make of fabrication or on the site or at all or any of such places. The Contractor shall provide such assistance as instruments, machines, labour and materials, as are normally required for examining, measuring, and testing any work and the quality weight or quantity of any material used and shall supply samples of materials before in corporation in the works for approval as may be required by the Architect or his Representatives.
8. The rate applies to all R.C.C. works irrespective of its shapes size, quantity and position whether monolithic or cast in situation. (No Extra payment shall be paid separately on any account)
9. The rates shall be included for all heights, lift, lead, and other wastages etc.
10. The contractor is advised to inspect the site before quoting the rates in Tender.
11. The in charge of work or authorized person deputed by the competent authority may approve any brand or make of material for the work other than that specified in the tender, and contractor shall be bound to use the approved brand of material without any extra cost.
12. The work shall be related to the site condition for that the contractor is presumed to have studied. Nothing extra will be paid for any item on account of its shape, size, location or other difficult circumstances.
13. All materials and workmanship shall be of the respective kinds described in the contract and in accordance with Engineer in-charge on his manufacture or on the site or at all or any of such places. The contractor shall provide such assistance as instruments, machines, labour and materials, as are normally required for examining, measuring, and testing any work and the quality weight or quantity of any material used and shall supply samples of materials before in corporation in the works for approval as maybe required by the engineer in charge or Representatives of the Dean, HIMSR.
14. The material shall be approved by the In-charge of work and manufacture (ISI) marks.
15. The in charge of work or authorized person of the Dean, HIMSR may approve any brand or make of material for the work other than that specified in the tender, and contractor shall be bound to use the approved brand of material without any extra cost.

CONTRACTOR'S SIGN & SEAL

LIST OF APPROVED MATERIAL

1	Wood	First class seasoned Mirandy wood with properly anti termite treated.
2	Commercial Block Board (19 mm to 25 mm, 6mm to 12mm)	National, Duro, Century or ISI Mark or approved brand, approved by engineer in-charge.
3	False Ceiling Tiles	600x600 & 16mm thick mineral fiber, heavy duty Epoxy powder coated hot dipped galvanized steel grid
4	Vinyl Flooring	L.G. floor, Royal House
5	Painting on the walls & doors	I.C.I, Burger, Nerolac, Asian Paint, Shalimar.
6	Vertical blinds	Neha, Vista or equivalent make as approved by engineer-in-charge.
7.	Furniture Locks	Godrej, Link, Harrison Lock or equivalent as approved by engineer-in-charge.
8.	White ceramic tiles	Kajaria, Somany, Orient, Nitco.
9.	Laminates/Mica	Century plywood, Greenlame, Merino, Soft touch Formica
10.	Course sand, fine sand, aggregate	As per IS 383 (Latest edition) from approved quality (Jhajhar sand/ghaghar sand) as per sample approved by engineer in-charge.
11.	Bricks	Best quality available confirming to class designation 75.
12.	Ordinary Portland cement	J.K., Birla, Ambuja, A.C.C., Vikram (OPC 43 grade only).
13.	White Cement	J.K. and Birla
15.	Steel doors & window section, angles for door frame.	Capital, Nav, Rana, Burnala or equivalent as approved by Engineer in-Charge.
16.	Door closer	Everite, Hardvin, Parbhat
17.	Aluminum door fittings	Duke, Classic, Everit or equivalent as per sample approved by engineer-in-charge.
18.	C.P. fittings	Bath, BRT, Hindustan, Hansa, or as per sample approved by engineer-in-charge.
19	G.I. pipes	Jindal Hissar, Tata, Prakash or ISI Mark. as per sample approved by engineer-in-charge.
20.	G.I. fittings	Unike or ISI Mark or as per sample approved by engineer-in-charge.
22.	PVC pipe & fittings	Prakash, Prince
23.	Glass pans	Modi float, Saint gobain or as approved by engineer-in-charge.
24.	Marble stone slabs	Shall be of the kind specified in the schedule of quantities conforming to samples approved by the Engineer-in-Charge. The marble slabs shall be machine cut to required dimensions. The marble slabs shall be of selected quality, hard, sound, dense and homogeneous in texture, from cracks, decay, weathering and flaws.
25.	CPVC Pipe & fittings	Astral, Prince

CONTRACTOR'S SIGN & SEAL

Schedule of Quantity for the wooden work in Central Research Facility at HIMSR.

S.No	Description of work	Unit	Qty	Rate	Amount
1	Providing and laying floor tile in floor of approved colour size 600x600 mm	sqm	130.00		
2	Making and fixing wooden cupboards under the RCC counter made of 19mm thick commercial board with 6mm thick ply ,having middle self with shutters in front pasting with 0.8mm thick laminate of approved colour beading ,margin painting polishing complete	sqft	320.00		
3	Removing and fixing the aluminum door after fixing of tile in floor after necessary alteration complete	Nos	5.00		
4	Wall painting with plastic emulsion paint of approved brand &manufactures to give an even shade on or more coat on old work	sqm	85.00		
5	Providing and making wooden box frame type under RCC counter with frame of 3"x1.5" mirandy wood 19mm commercial board with laminate having 1shelf inside with fitting handles catcher polishing complete .	sqft	55.00		
6	Providing and fixing wooden shutter under sink on the steel frame tube of 19 mm thick commercial board with laminate fittings handles, hinges, including welding work polishing complete.	sqft	85.00		
7	Providing and fixing 12mm thick commercial ply with laminate.8mm thick on the side of counter	sqft	55.00		
	Total Amount				
	Net Total Amount in words				

CONTRACTOR'S SIGN & SEAL