

JAMIA HAMDARD

(DEEMED UNIVERSITY)

HAMDARD NAGAR, NEW DELHI-62

Phone: 91-011-26059688 Ext.-5326, www.jamiahamdard.edu

NOTICE INVITING TENDER

(JH/PS/Tender-02/ /March-17)

Sealed Tender are invited from manufacturer /authorized distributors. Dealers, for supply, installation and commissioning of **Desk Top** for Jamia Hamdard as given below-

Sl. No	Description	Qty.	EMD (Rs.)
1.	Desktop- OEM should have EPEAT certificate Only brands like HP, Acer, Dell and Lenova to be quoted Price should be sought in US Dollor as well as in INR Detail Specification on Annexure-A	130* Nos.	2.5% on the quoted price

**"Total number of machines required is approximately 130 and depending on the price quoted, university will decide whether to procure all 130 machines with same configuration or different number of machines with different configurations subject to a total of approximately 130 machines."*

Bonafide and reputed Distributors/ Indian agent (on behalf of their foreign Principal) may obtain Tender, detailed specifications etc. from the Purchase Section, Jamia Hamdard, Hamdard Nagar, New Delhi on payment of Rs. 500/- through Bank Draft (non-refundable) drawn in favour of Registrar, Jamia Hamdard, for **HP,Acer,Dell and Lenova Desktop** tender document during working days from 23.03.2017 to 17.04.2017 between 10 AM to 03 PM. **Specifications and tender documents can also be downloaded from our website.** The demand draft of Rs.500/- for Tender fee may be enclosed along with EMD.

- The last date of the receipt of the Bids is 17th April 2017 upto 3.00 pm.**
- The Bids will be opened on 18th April, 2017 at 3.30 P.M in the Office of the Head, Dept. of Computer Science.**
- The Tender form are to be submitted in two separate Sealed envelopes-One envelope containing Technical Bid (**Part-A**) and Second envelope containing Commercial Bid (**Part-B**). Both the above sealed envelopes should be put in another duly sealed envelope and super scribed appropriately with the type of Bid, tender No., due date and other relevant details and should be addressed to The Registrar, Jamia Hamdard, hamdard Nagar, New Delhi and dropped in Tender box available in the Purchase Section.
- On the due date, only Technical Bids (Part-A) will be opened. Commercial Bids (Part-B) shall only be opened after acceptance of Technical Bids by the competent authority. Date and time of opening the commercial bids shall be notified in writing/by Phone to the successful bidders of technical bids. Commercial bids shall be opened in presence of Tender Opening Committee and the Vendors who wish to be present.
- Fax quotation or quotation without EMD will be summarily rejected.**
- Delivery Period: Within 1-2 weeks
- Jamia Hamdard reserves the right to reject any / all the tenders without assigning any reason whatsoever.

STANDARD TERMS AND CONDITION OF TENDERS

- The specifications given as above should be strictly followed..
- Fax Tender or tender without EMD will be summarily rejected.**
- The Tender should be neatly typed. The rates should be quoted in words and figures without any over writing/ erasure. Any over writing/ erasure will render the quotation of the particular item invalid. The tenderer should attest all corrections by affixing his signatures and each page of the quotation should be signed by the tenderer.

4. The rates quoted should be per unit and should include charges for packing and delivery. However the Sales tax, wherever applicable should be shown separately at the prevailing rate. If it is decided to ask for excise duty or any other levy as extra, the same must be specifically stated. In the absence of such a stipulation, it will be presumed that the prices includes all such charges and no claim for the same will be entertained. This University is not liable to pay any other charges over the above the rates quoted.
5. The tenderer should quote alongwith the tender, his Permanent Income Tax Number.
6. **Comprehensive onsite warrantee will be 03 years from date of installation Payment will be made after delivery and satisfactory installation of the Desktop.**
7. The bidder/tendered/vender preferably must have office at Delhi or in NCR Region for ensuing service support base locally.
8. The tenderer should quote along with the tender, his Permanent Income Tax Number.
9. The products offered by the respective firms should mention specifically the name of the manufacturer, if not manufactured by the tenderer and photocopies certifying the current status as the authorized dealer of the firm should be attached along with the tender documents by the tenderer.
10. In case of any manufacturing defects in the equipments, it should be replaced immediately.

In case of Import following terms and condition will be adhered:

11. Prices should be quoted CIF Delhi and on F.O.R. Jamia Hamdard showing separately the rate and amount of Custom duty.
12. Order Acknowledgement from principal company should be given within a 10 days from date of purchase order, otherwise the order will stand cancelled automatically.
13. L/C Validity period: 90 days and will be opened on Usance (15 days D.A.)
14. Last date of shipment shall be 30 days from the opening date of L/C.
15. The beneficiary / local agent shall pay the bank amendment charges in case of any L/C amendment due to their fault/ requirements.
16. In case of payment through advance draft a photocopy of draft will be initially provided after receiving of Proforma Invoice/Order Acknowledgement from Principal company and original draft will be given only after the delivery and satisfactory installation of the Desktop.
17. All bank charges outside India will be borne by the Supplier while only the bank charges in India will be borne by Jamia Hamdard.
18. **Suppliers through their own clearing agent will clear the consignment on arrival at IGI Airport. All payment in respect of clearing & landing will be borne by supplier.**
19. Jamia hamdard is exempted from payment of Custom Duty Exemption Certificate in this regard will be provided. However the Custom duty as applicable for exempted category will be paid by Jamia Hamdard on production of the following documents from supplier at least two days in advance.
 - i) Cargo Arrival Notice
 - ii) Master Airway Bill (MAWB)/House Airway Bill (HAWB).
 - iii) Commercial Invoice along with packing list.
20. Jamia Hamdard will make available the relevant documents within two days after receipt of required documents from Local Supplier provided no holidays falls in between.
21. The University shall not be responsible if the consignment incurs any demurrage.
22. **The acceptance of tender rests with the Registrar, Jamia Hamdard reserves the right to accept / reject a part/ whole or all tenders without assigning any reason and no inquiry in this regard, will be entertained.**

Registrar

Annexure1

S.N	Specifications	Brand	Qty	Unit Price	Amount	Deviation if Any
1.	<p>Operating Systems:Microsoft Windows10Pro(64bits),Processor: 7th Generation Intel® Core™ i5-7400 processor (6MB Cache, up to 3.00 GHz) or better,Chipset: Intel, Memory: 8GB, DDR4, 2400MHz,Hard Drive: 1TB 7200 rpm Hard Drive or better, Graphics: Intel integrated or Better,Monitor:18.5" LED,TFT or Better, Keyboard: Standard USB Slim, Mouse: Enhanced Optical USB Mouse, Optical Driver: DVD/CD Writer/Reader, Ports: [4xUSB2.0,2xUSB3.0,VGA/HDMI, Display Port, Standard Serial Port,RJ45 LAN,3 Audio Jack or better],MSOffice-2016,Power Cable and Power supply as per configuration, Warranty: 3 Years on site, EPEAT certificate</p>		130			
2.	<p>Operating Systems: Microsoft Windows10Pro(64bits),Processor: 7th Generation Intel® Core™ i5-7400 processor (6MB Cache, up to 3.00 GHz) or better, Chipset: Intel, Memory: 16GB, DDR4, 2400MHz,Hard Drive: 1TB 7200 rpm Hard Drive or better, Graphics: Intel integrated or Better,Monitor:18.5" LED,TFT or Better, Keyboard: Standard USB Slim, Mouse: Enhanced Optical USB Mouse, Optical Driver: DVD/CD Writer/Reader, Ports: [4xUSB2.0,2xUSB3.0,VGA/HDMI, Display Port, Standard Serial Port,RJ45 LAN,3 Audio Jack or better],MSOffice-2016,Power Cable and Power supply as per configuration, Warranty: 3 Years on site, EPEAT certificate</p>		130			

Annexure1

3.	<p>Operating Systems: Microsoft Windows10Pro(64bits),Processor: Intel 6th Gen Core i7 6700. Quad Core, Octa Thread. 4.0GHz 8MB Chipset: Intel, Memory: 16GB DDR4 2133MHz (upgradable upto 64GB),Hard Drive: 1TB 7200 rpm Hard Drive or better, Graphics: nVIDIA GeForce 730 2GB DDR5, Engine: 384 Cores 902MHz Memory: 64bit 5010MHz DirectX 12; OpenGL 4.4; 4K support Monitor:18.5" LED,TFT or Better, Keyboard: Standard USB Slim, Mouse: Enhanced Optical USB Mouse, Optical Driver: DVD/CD Writer/Reader, Ports: [4xUSB2.0,4xUSB3.0,VGA/HDMI, Display Port, Standard Serial Port,RJ45 LAN10/100/1000,3 Audio Jack or better],MSOffice-2016,Power Cable and Power supply as per configuration, Warranty: 3 Years on site, EPEAT certificate</p>		130			
4.	<p>Operating Systems: Microsoft Windows10Pro(64bits),Processor: Intel 6th Gen Core i7 6700. Quad Core, Octa Thread. 4.0GHz 8MB Chipset: Intel, Memory: 8GB DDR4 2133MHz (upgradable upto 64GB),Hard Drive: 1TB 7200 rpm Hard Drive or better, Graphics: nVIDIA GeForce 730 2GB DDR5, Engine: 384 Cores 902MHz Memory: 64bit 5010MHz DirectX 12; OpenGL 4.4; 4K support Monitor:18.5" LED,TFT or Better, Keyboard: Standard USB Slim, Mouse: Enhanced Optical USB Mouse, Optical Driver: DVD/CD Writer/Reader, Ports: [4xUSB2.0,4xUSB3.0,VGA/HDMI, Display Port, Standard Serial Port,RJ45 LAN10/100/1000,3 Audio Jack or better],MSOffice-2016,Power Cable and Power supply as per configuration, Warranty: 3 Years on site, EPEAT certificate</p>		130			



Sl.No. :

JAMIA HAMDARD
(Hamdard University)

Hamdard Nagar, New Delhi-110 062

Phone : 26059688, Telefax : 26059663 Ext. : 5326, Website: www.jamiahamdard.edu

TENDER APPLICATION FORM

- Cost of Tender Documents : Rs. 500.00 (Non refundable)
- Tender form for : “ _____ ” Sl. No.: _____
- Date of Submission of Tender : **17.04.2017 upto 3.00 p.m.**
- Date of opening of Tender : **18 .04.2017 at 3.30.00 p.m.**
- Tender Document Fee : DD / Receipt No _____ Dated _____ for
Rs. _____ (Rs. _____)

VENDOR DETAILS

- 1. Name of Firm / Company :
- 2. Authorised person :
- 3. Address :
- Telephone(s):
- Fax : Mobile.....
- E-mail :
- 4. Income Tax No. / PAN No. :
- 5. Sales Tax No. / TIN No. :
- 6. Experience Certificate :
- (Attached photo copy)
- 7. Details of Earnest Money (EMD): DD / Banker Cheque No _____ Dated _____ for
Rs. _____ (Rs. _____)
- Bank _____

I/We agree to abide by the terms and conditions of the tender as laid down under Tender No. **JH/PS/Tender-2/March 2017.**

Signature

Name

Designation

Company Seal

