

The Annual Quality Assurance Report (AQAR) of the IQAC
(July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2012-13

1. Details of the Institution

1.1 Name of the Institution

Jamia Hamdard

1.2 Address Line 1

Jamia Hamdard

Address Line 2

Hamdard Nagar

City/Town

New Delhi

State

Delhi

Pin Code

110062

Institution e-mail address

info@jamiahamdard.ac.in

Contact Nos.

011 - 26059688

Name of the Head of the Institution:

Dr. G.N. Qazi

Tel. No. with STD Code:

011 - 26059688

Mobile:

9910095435

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A		2003	
2	2 nd Cycle	A	3.08	2011	2011-16
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Mixed

1.11 Name of the Affiliating University (for the Colleges)

N/A

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University None

University with Potential for Excellence None

UGC-CPE None

DST Star Scheme

None

UGC-CE

None

UGC-Special Assistance Programme

7

DST-FIST

4

UGC-Innovative PG programmes

None

Any other (*Specify*)

None

UGC-COP Programmes

None

2. IQAC Composition and Activities

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

None

2.4 No. of Management representatives

None

2.5 No. of Alumni

None

2.6 No. of any other stakeholder and
community representatives

03

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

03

2.9 Total No. of members

19

2.10 No. of IQAC meetings held

No.	Date
2	27/08/2012
3	29/04/2013

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Creation of quality consciousness in the University.
2. Emphasis on setting of benchmarking for quality.
3. Incentivization of high quality research.
4. Contribution to career advancement of the teachers.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Enhancement of quality of publications.	1. Successful induction of provision of compulsory publication by the researchers of Pharmacy and Science in the journal having impact factor 1 or above to become eligible for submission of PhD thesis. This created quality awareness among faculty and scholars.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1. Implementation of revised and upgraded eligibility for promotion of teachers.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	14	4	3	18
PG	40	10	33	50
UG	26	4	23	30
PG Diploma	None	None	None	None
Advanced Diploma	None	None	None	None
Diploma	05	None	04	05
Certificate	None	01	None	01
Others	04	01	None	05
Total	89	20	63	119
Interdisciplinary	3	None	2	3
Innovative	4	None	2	4

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	111
Trimester	None
Annual	8

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes

1. Contemporary development 2. Employability 3. Industry Needs

4. To avoid redundant content based on feedback 5. To follow councils and their regulations

1.5 Any new Department/Centre introduced during the year. If yes, give details.

1. Centre for Translational and Clinical Research

2. Departments from HIMSR

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	252	130	45	38	39

2.2 No. of permanent faculty with Ph.D.

98

No. of permanent faculty with M.D./M.S.

94

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	02	10	07	04	08	03	03	01	20	18

2.4 No. of Guest and Visiting faculty and Temporary faculty

23

01

00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	47	171	32
Presented papers	33	53	10
Resource Persons	00	60	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The institution organizes induction/orientation programs for the new entrants. Different approaches are adopted for teaching and learning of students with different learning capabilities. The teaching plan for the academic year is planned and distributed at the time of initiation of classes. The teachers use chalk and board and state of art teaching methods. The practical modules involve demonstration of experiments to the students and case studies. Interactive courses have also been developed for courses. The students are encouraged to give seminars for better communication and understanding. In addition to these students are assigned projects, surveys, assignments, field work within the state and outside the state, educational tours and internship programmes for better teaching and learning. Moreover Industry-Implant training is also provided to the students on case to case basis. The syllabus is revised time to time as per the need of the hour. The quality of teaching is also improved by teachers as they attend Faculty / Staff Development Programmes from time to time. The teachers who attend Faculty/staff Development programmes gave presentations to the IQAC and the key areas in which innovative change can be brought into are also implemented. This makes the teachers competent enough to deliver best teaching and knowledge in the subject. Moreover the students are always interested to attend classes of teachers with good aptitude for teaching and knowledge content. In addition the student feedback also helps in analyzing and improving the teaching of teachers and learning of students.

2.7 Total No. of actual teaching days

187

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Jamia Hamdard has brought various examination reforms from time to time to maintain confidentiality and quality in examination/evaluation. Jamia Hamdard has implemented in the semester system two midterm semester examinations for internal assessment and one end semester examination at terminal stage. The two midterm examinations are conducted by the concerned subject teacher. The results are notified immediately after examination. In annual mode there are three midterm examinations for internal assessment and one annual examination at terminal stage. The candidates who are not successful in annual examination are given an opportunity to appear in supplementary examination. The three midterm examinations are conducted by the concerned subject teacher. The results are notified immediately after examination. The best marks of two midterm examination are taken as average marks for internal assessment. Jamia Hamdard has introduced and implemented choice based credit system in courses which are not governed by the Council guidelines and adopted grading system for the courses. The examinations are conducted by Dean of the respective Faculty under decentralized mode examination system in Jamia Hamdard.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

213

2.10 Average percentage of attendance of students

89

2.11 Course/Programme wise distribution of pass percentage :

Science						
Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
M. Sc. Biochemistry	17	24	59	17	-	100
M. Sc. Chemistry	16	13	81	6	-	100
M. Sc. Botany	27	-	100	-	-	100
M. Sc. Biotechnology	36	06	86	08	-	100
M. Sc. Toxicology	24	08	84	08	-	100
M. Sc. Clinical Research	16	19	56	25	-	100
Pharmacy						
D. Pharm.	50	04	54	42	-	100
B. Pharm. (Regular)	60	05	88	07	-	100
B. Pharm. (SFS)	55	02	92	06	-	100
M. Pharm (Ph. Chemistry)	10	50	50	-	-	100
M. Pharm (Ph. Analysis)	07	42	58	-	-	100
M. Pharm (Ph. Ceutics)	12	08	92	-	-	100
M. Pharm (Ph. Quality)	08	0	100	-	-	100

Assurance)						
M. Pharm (Pharmacology)	09	22	78	-	-	100
M. Pharm (Ph. Practice)	10	20	80	-	-	100
M. Pharm (Ph. Cognosy)	08	25	75	-	-	100
M. Pharm (Ph. Biotechnology)	05	40	60	-	-	100
Management						
MBA (General)	152	07	57	12	11	87
MBA (Health & Hospital Management)	44	05	59	05	14	83
MBA (Pharmaceutics Management)	31	26	48	03	10	87
Engineering & Technology						
MCA	50	52	48	-	-	100
M. Tech. (CS) Weekend Programme	50	72	28	-	-	100
M. Tech. (Bioinformatics)	08	88	12	-	-	100
M.Sc. (Computer Sc.)	47	68	32	-	-	100
B. Tech. (Computer Sc.)	21	46	54	-	-	100
B. Tech. (I.T.)	15	31	69	-	-	100
BCA/ B.Sc. IT	29	35	65	-	-	100
Nursing						
M. Sc. Nursing (Psychiatric Nursing)	06	-	100	-	-	100
M. Sc. Nursing (Paediatric Nursing)	03	-	100	-	-	100
M. Sc. Nursing (Medical Surgical Nurs.)	06	-	100	-	-	100
M. Sc. Nursing (Obs. & Gyn.)	05	-	100	-	-	100
M. Sc. Nursing (Community Health Nursing)	03	-	100	-	-	100
B. Sc. (Hons) Nursing	34	09	82	09	-	100
DGNM	16	-	06	63	31	100
Medicine (Unani)						
BUMS	35	09	71	20	-	100
Pre-Tib	10	30	60	10	-	100
Certificate Course of Unani Dispenser	04	25	75	-	-	100
Paramedical Sciences						
B.Sc. MLT	15	33	27	-	-	60
B.Sc. MLT II yr.	09	-	89	11	-	100

(Lateral entry)						
B.Sc. Emergency & Trauma Care Technology	12	-	75	25	-	100
B.Sc. in Physiotherapy	20	05	90	05	-	100
Diploma in X-Rays & ECG Techniques	12	-	17			17
Diploma in Operation Theatre Techniques	10	-	60	-	-	60
Diploma in Dialysis Techniques	10	-	20	20	-	40
Diploma in Medical Record Techniques (DMRT)	10	-	90	10	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Jamia Hamdard has established IQAC as per the guidelines of the NAAC in order to ensure enhancement of quality in the activities of the University. Since its inception IQAC has been playing an important role not only in the development but also in implementation of plans and policies in the letter and spirit in Jamia Hamdard. Various programmes which are beneficial from the point of the students involving subject lectures, value education lectures, popular lectures etc. are being organised from time to time. Moreover the various Faculty and non-teaching development programmes are also being conducted from time to time for upliftment of knowledge and technical capabilities. IQAC has included young faculty from different faculties as internal circle members of IQAC in order to implement the issues pertaining to contribution, monitoring and evaluation in teaching and learning processes. The feedback and suggestions which are constructive are implemented within no time. The students interactions with the top level management as student council and research students council are organised and decision taken are also implemented through IQAC at University level. The IQAC also implement and coordinate for collection and analysis of feedback form various stakeholders. The feedback along with the suggestions of all stakeholders are given due weight age and placed in appropriate review meetings for discussions and the outcome. The annual self appraisals are collected from faculty and departmental profiles are collected periodically and assessed accordingly. The IQAC coordinates with Board of studies, Board of research studies, Academic council and Board of Management for effective performance of Jamia Hamdard and actively involves in development of future plans for implementation.

2.13 Initiatives undertaken towards faculty development 43

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	04
Faculty exchange programme	00

Staff training conducted by the university	01
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	34
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	274	50	38	10
Technical Staff	508	94	90	80

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has formulated a quality management system and developed a quality manual which consists of procedure for research.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	14	25	09	
Outlay in Rs. Lakhs	404.388	455.005	220.33	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	02	01	-
Outlay in Rs. Lakhs	07	4.92	04	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	761	112	02
Non-Peer Review Journals	-	16	03
e-Journals	03	-	-
Conference proceedings	12	04	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS Citation

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (Lacs)	Received (Lacs)
Major projects	3-5	UGC, DST, ICMR, CSIR, DBT, CCRAS, DRDO, CCRUM	162.10	507.41
Minor Projects	1-3	Jamia Hamdard	None	4.6
Interdisciplinary Projects	2	DRDO	13	13
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	3	DST, UGC-MANF, CSIR	58.2	11.5
Any other(Specify)	1	DRDO, ICMR, DST	83.7	83.7
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	02	14	04		
Sponsoring agencies	**	*	***		

3.11 No. of conferences

organized by the Institution

*= DBT, Jamia Hamdard, IAP, Harrison Tech Consultant, IRIA, Indian Oil, Malvern, AIMIL, Buchi

3.12 No. of faculty served as experts, chairpersons or resource persons=142

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	05
	Granted	01
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
39	08	17	-	14		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities*:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	91.60 acres	--	--	91.60
Class rooms	47	02	--	49
Laboratories	62	01	--	63
Seminar Halls	10	--	--	10
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	61	30	--	91
Value of the equipment purchased during the year (Rs. in Lakhs)	247.38	116.59	DST Fast Track And Jamia Hamdard VC Fund; LSTM (Liverpool School of Tropical Medicine, UK)	363.97
Others				

*As per the information provided by Pharmacy, Nursing, Science, Islamic studies, unani Medicine & Faculty of Engineering & Interdisciplinary Sciences Only

4.2 Computerization of administration and library

The library system has launched computerization of its various functions since 2004 powered by the ABSYS keys. As an active member of Inflibnet, the library has oceans to thousands of e-Books, e-Journals and databases through UGC-infonet consortium. The library is also extending anti-plagiarism check. Recently, library has joined the NDL network to avail single window access to knowledge resources.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	----	---	1299	18.25 Lakhs	--	---
Reference Books						
e-Books	--	--			--	---
Journals	19868		134	35.66 Lakhs	19734	--
e-Journals	Over 8000 through Inflibnet consortium					
Digital Database	----	---	682	11.58 Lakhs	--	---
CD & Video	--	--	--	--	--	---
Others (specify)	19868		151	42.52 Lakhs	20019	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	500	04	1000mbps	01	01	01	01	Server virtualization ; Google mail services
Added	155	--	20mbps	--	--	--	--	--
Total	655	04	1000mbps	01	01	01	01	Server virtualization ; Google mail services

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<p>Wi-Fi connectivity enabled Campus with more than 1700 internet points for LAN use</p> <p>Training programmes were conducted for Research scholars in use of IT</p> <p>With the support of corporate sector training programmes were organised for non-teaching staff on use of IT</p>
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4.6 Amount spent on maintenance in lakhs:

S. No.	Name	Amount spent (in Rs)
1	ICT Campus Infrastructure and facilities	3390.08

2	Equipments	673.15
3	Others*	3634.69
4	Total	7706.92

* Includes Staff salary, Library books, Chemicals and Glassware, Electricity charges, Contingency etc.

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

<p>a. IQAC circulates information about various facilities on campus.</p> <p>b. IQAC also informs students about various scholarships and fellowships available to students from Jamia Hamdard and those from outside agencies such as UGC, CSIR, DBT, ICMR, DST, central and state governments.</p> <p>c. Web site is used to disseminate information.</p>

5.2 Efforts made by the institution for tracking the progression

Deans and Heads of the Department track progress.

5.3 (a) Total Number of students

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1414	--	--	--	--	1414	1526	--	--	--	--	1526

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	829	54.3		697	45.7

No	%
697	45.7

Demand ratio

Dropout %

5.5 No. of students **qualified in these examinations: Year wise**

NET SET/SLET GATE CAT

GPAT Civil service exams (state & central) Others

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
		204	

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	313	69,51,118.00

Financial support from government	--	--
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission and Vision

The University strives to work with the following vision:

“To provide international quality higher education and undertake Cutting-edge Research in the fields of Natural Science and Technology and particularly promote study of Modern and Traditional (Unani) Medicine, encompassing a holistic and integrative approach to healthcare and to meet societal education needs of underprivileged Indian communities.”

Keeping the vision of Jamia Hamdard in view, its mission is enumerated as under:

To promote and advance the cause of higher education through modern methods of teaching and advanced research in such branches of knowledge as the Jamia Hamdard may continue to develop core-competence for and as may be in consonance with the emerging needs of India in general and underprivileged communities in particular.

To co-operate, collaborate and associate with national and international organizations and institutions in any part of the world having mission wholly or partly similar to those of the Jamia Hamdard and as per the provision of the UGC regulations in place time to time.

To provide avenues for higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit primarily at Under-graduate, Post-graduate and doctoral levels, fully conforming to the concept and idea of the University.

6.2 Does the Institution has a management Information System

There is no MIS in the University. But, University has a Hospital Management System.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Regular revision involving stakeholders from industry.

6.3.2 Teaching and Learning

- Emphasizing on adoption of latest tools and techniques of teaching.
- Online knowledge tools.

6.3.3 Examination and Evaluation

- Transparency.
- Continuous assessment.

6.3.4 Research and Development

- Incentivization of high impact factor publications.
- Anti-plagiarism policy.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Wi-fi connectivity
- Online journals and magazines

6.3.6 Human Resource Management

- Utilization of internal faculty for meeting teaching requirement of specific modules.

6.3.7 Faculty and Staff recruitment

- Open recruitment.
- Emphasis on quality of applicants.

6.3.8 Industry Interaction / Collaboration

- MoU with Industry.

6.3.9 Admission of Students

- Selection from All India tests.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

- Alumni activities are conducted at Faculty and Department level.

6.12 Activities and support from the Parent – Teacher Association

No such association in University.

6.13 Development programmes for support staff

- Programme of ICT awareness are conducted on regular basis.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation drive is undertaken.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Suggestion box is kept for free expression by students of their grievances, suggestions, feedback etc. to the principal.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

5. DEPARTMENT OF MANAGEMENT

Best Practice I

1. **Title of the Practice:** Field Practicum and Team Presentation

2. **Objectives of the Practice:** To work as a team and to understand the external business establishment, their customers/ clients, suggest improvements.

3. **The Context:** Relevant to the subject / course; students get exposed to the practical world and can correlate with theory.

4. **The Practice:** A team of four students randomly selected by the teacher (need not be friends) visit any known business / service establishment or any vendor / supplier, try to understand his business from marketer perspective; Understand the customers viewpoint also by filling up a survey questionnaire. Observe the location / area and other strategic issues and their limitations and positive aspects. Make a presentation to the class where all the team members participate and speak, introduced and guided by the team leader. This enables them to learn about a cohesive functioning amidst a heterogeneous group as potentially possible in an organization.

5. **Evidence of Success:** Students make a group presentation and try to help each other in preparation and presentation while each may answer questions from the audience. Team leader and 5 members try to explain logically and defend themselves.

6. **Problems Encountered and Resources Required:** Team leader often encounters difference of opinion among team members. He or she also has to deal with lack of initiative among each team members, if any. He or she takes the guidance of the teacher to resolve the issue and motivate his team members.

7. **Notes:** Guidelines are given by the teacher to all the groups in the class about the purpose of this field exercise, how to do it? what to observe and present? And how to analyse the field business situation and customer perspective and thus correlate with the theoretical knowledge.

8. DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Best Practice I

1. **Title of the Practice:** GATE coaching
2. **Objectives of the Practice:** To help the students for qualifying GATE exam
3. **The Context:** The Graduate Aptitude Test in Engineering (GATE) is an all-India examination that primarily tests the comprehensive understanding of various undergraduate subjects in engineering and science. The GATE score of a candidate reflects the relative performance level of a candidate. The score is used for admissions to various post-graduate education programs (e.g. Master of Engineering, Master of Technology, Doctor of Philosophy) in Indian higher education institutes, with financial assistance provided by MHRD and other government agencies. Recently, GATE scores are also being used by several Indian public sector undertakings (i.e., government-owned companies) for recruiting graduate engineers in entry-level positions. It is one of the most competitive examinations in India.
4. **The Practice:** Faculty members from the department has taken extra classes for GATE coaching.
5. **Evidence of Success:** Give below number of students qualified for GATE
In:

2015	-	5
2014	-	7
2013	-	3
6. **Problems Encountered and Resources Required:** Initially there was faculty shortage but later more faculties involved in GATE coaching and separate time table was prepared for this purpose. Required resources are reference books, practice book and projector setup

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted? Yes No

Yes, the Eco Club Committee conducts Green Audit in the campus on yearly basis to ensure and keep account of the following aspects:

- Maintenance of the biodiversity of the campus
- Renewal of energy (Solar Plants)
- Segregation and Disposal of Waste
- Rain Water Harvesting
- Flora and Fauna of the University
- Green Belt maintenance

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

1. **Eco Club** has been established in collaboration with Department of Environment, Government of NCT which hosts various eco friendly activities. Rufaida College of Nursing, Jamia Hamdard became a member of Eco Club in November 2012. Funds are disbursed for eco-friendly activities.
2. **National Skills Training Centre – “Daksh”, Jamia Hamdard** has been established with the joint collaboration of Ministry of Health and Family Welfare, GoI and Liverpool School of Tropical Medicine. The training focuses on the major aspects of Maternal and Child Health with an objective of reducing the MMR and IMR.

Weakness:

All the departments need to have the installation of Biometric Attendance System for the smooth functioning.

Opportunity:

Since support from the Department of Environment, Government of NCT is available, every departments of the university can take pro-active measures to promote eco-friendly environment in the campus

Threat:

Although there is a green belt surrounding the university, the dumping of waste materials outside the campus (near the bus stand) poses a threat to the ambience of the university.

8. Plans of institution for next year

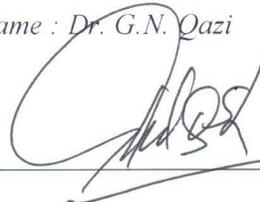
1. To get higher ranking in national and international ranking exercises.
2. To raise bar of publication quality (impact factor).

Name : Prof. S. Raisuddin



Signature of the Coordinator, IQAC

Name : Dr. G.N. Qazi



Signature of the Chairperson, IQAC
